

BROOKDALE COMMUNITY COLLEGE COLLEGE REGULATION

2.1000 College Security

I. Title of Policy

College Security

II. Objective of Policy

To establish a Board of Trustees Policy to ensure maximum protection of personal rights and physical safety of staff and students of the College, for the care, preservation and protection of College property, and for the control of the conduct of those on said property.

III. Authority

N.J.S.A. 18A:6-4.2 et seq.; N.J.S.A. 2C:39 et seq.; N.J.A.C. 2C:39-5e (1); N.J.A.C 13:54-2.4; and N.J.S.A. 2C:58-4,

IV. Policy Statement

Recognizing it is essential to secure the successful operation of the College, protect personal rights and physical safety of students and staff, protect College property, maintain good order, promote designated educational objectives of the College and to obviate unnecessary and improper interference with College activities, the Board delegates to the President the authority for effecting and implementing a College wide security program through a Police Department. The Brookdale Community College Police Department is legally established in accordance with the provisions of NJSA Title 18A, specifically 18A:6-4.2–6-4.12.

Title 18A, specifically 18A:6-4.2 and 18A:6-4.5, gives Brookdale Community College the authority to appoint persons to act as police officers for the institution, and gives those so appointed and commissioned the authority to act as police officers and constables in criminal cases and offenses against the law anywhere in the State of New Jersey, pursuant to any limitations as may be imposed by the appointing authority of the institution (Board of Trustees).

The appointment of police officers to said Police Department shall be made by the Board of Trustees upon nomination of the President and, upon approval of such person so appointed under the provisions of N.J.S. 18A:6-4.3, the President or Associate Vice President of Human Resources & Organizational Safety shall issue in the name of the Board of Trustees a commission to such person as a police officer of Brookdale

Community College subject to and under the terms of the Schedule of Salary and Conditions for such police officers.

Brookdale Community College police officers will be permitted to carry College-approved firearms on and off duty.

In accordance with N.J.S.A. 2C:39 et seq., N.J.A.C 13:54-2.4, and N.J.S.A. 2C:58-4, the Board of Trustees authorizes Brookdale Community College's legally authorized security officers to carry College-approved and purchased handguns on College property in the performance of their duties. This authorization is specifically conditioned on the legally authorized security officer's good standing with the College and the holding of a current and valid New Jersey permit to carry a handgun. Retired police officers, serving as security officers, who have been legally authorized to carry a handgun in New Jersey, are able to carry College-approved and purchased handguns on College grounds in the same manner as any duly authorized police officers (N.J.S.A. 2C:39-6(l) and 2C:39-6(a)(7)). In accordance with N.J.S.A. 2C:39-5(e), the Board directs the College President to issue letters of authorization for all legally authorized security officers who are not retired police officers. Legally authorized security officers and retired police officers, who have been legally authorized to carry a handgun in New Jersey, may travel to and from work and home with the weapon in accordance with applicable New Jersey laws (2C:39-6(e)).

The President has delegated the reporting line of the Police Department to the Associate Vice President of Human Resources & Organizational Safety.

The President or designee, is further authorized to adopt and maintain College Security Regulations and Procedures relevant to the conduct of all persons on College property. Such Regulations and Procedures shall be known to all students and staff of the College. Additionally, the President or designee, shall establish Police Department Rules and Regulations, including the establishment of procedures for the discipline of Police Department members.

The Police Department will, in compliance with federal law, specifically the Higher Education Opportunity Act (Student Right-to-Know) and Crime Awareness and Campus Security Act of 1990, Public Law 101-542, as amended to the Jeanne Cleary Disclosure of Campus Security Policy and Crime Statistics Act of 1998; and the Violence Against Women Reauthorization Act (VAWA) SaVE Act provision, maintain and disclose annually College crime statistics and security information, in a report to be made available and accessible to the public.

Chief of Police (or Officer in Charge, If a Chief Is Not Named

A Chief of Police (or Officer in Charge, if a Chief is not named) shall be appointed by the Board of Trustees and shall:

Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel;

Have, exercise, and discharge the functions, powers and duties of the force;

Prescribe the duties and assignments of all subordinates and other personnel;

Delegate such authority as may be deemed necessary for the efficient operation of the force to be exercised under the Chief/OIC's direction and supervision; and

Report at least monthly to the Associate Vice President of Human Resources & Organizational Safety in such form as shall be prescribed by such authority on the operation of the force during the preceding month, and make such other reports as may be requested by such authority.

IV. Responsibility for Implementation

President

Approved: Board of Trustees 1/18/73

Revised: 7/26/79

Rev. Lodged: 11/20/04

Revised: 12/9/05

Revised: 19 June 2014

Approved: 19 June 2014

Rev. Lodged: 29 January 2015

Approved: 26 February 2015

Revised and Approved: 19 November 2015