

Brookdale Community College College Policy

4.1001 ASBCC Fund

I. Title of Policy

Associated Students of Brookdale Community College (ASBCC) Fund.

II. Objective

To describe the processes and procedures for managing the ASBCC Fund, ensuring transparent and effective use of resources. To authorize the President to oversee the fund's administration in alignment with institutional goals and regulatory requirements.

III. Authority

N.J.S.A. 18A:64A-1, et seq., N.J.S.A. 18A:3B-6(b) and (i).

IV. Policy Statement

In addition to tuition, student fees have been established. A portion of these fees shall be utilized to support various student events, student programming, clubs/organizations, and athletics and other enhancements the student experience, subject to the following:

A. All funds collected from Student Fees apportioned to the ASBCC shall be held by the College under the designation "ASBCC Fund."

B. An annual budget for the ASBCC Fund shall be developed by elected representatives of the student body in cooperation with the administration reviewed by the President of the College, and approved by the Board of Trustees.

C. The ASBCC Fund shall be administered by Finance and accounted for under the authority of the Board of Trustees, according to law and subject to audit in the same manner as all other funds of the College. Finance shall ensure that all expenditures are made in strict accordance with the approved budget.

D. If a surplus ASBCC budget is anticipated for year end, the surplus funds will be carried forward to the next ASBCC fiscal budget. The surplus funds will be used to fund capital improvement projects, improvements to technology, student services, or events that will enhance the student experience.

V. Responsibility for Implementation:

President

Approved: 5/24/73

Revised: 10/24/96

Approved: Board of Trustees, 05/29/2019

Updated: Board of Trustees, 11/26/2024