

BROOKDALE COMMUNITY COLLEGE COLLEGE POLICY

5.0003 Institutional and Specialized Program Accreditation, Approval, or Certification

I. Title of Policy

5.0003 Institutional and Specialized Program Accreditation, Approval, or Certification

II. Objective of Policy

To ensure and uphold the quality and integrity of academic programs and instruction, the College will maintain institutional accreditation from any agency which may be recognized by the federal government. Where appropriate, the College will also pursue specialized program accreditation, approval, or certification to enhance student success and employability.

III. Authority

Title IV of the Higher Education Opportunity Act (2008); 20 U.S.C. Chapter 28, Subchapter IV: Student Assistance; N.J.S.A. 9A; N.J.S.A. 18A, NJ Administrative Code, Title 9A, Chapter 1 (9A:1-1.3, Licensure)

IV. Policy Statement

Institutional accreditation affirms the College's educational quality and commitment to continual improvement. Institutional accreditation is one of the requirements for participation in Title IV programs and licensure in the State of New Jersey.

Specialized program accreditation, approval, or certification may be pursued when it benefits students, particularly regarding professional success and employment.

The NJ Administrative Code refers to "accreditation" and "accredited" as a status attained by an institution through voluntarily meeting standards for academic degree programs and/or college credit-bearing courses set by a nongovernmental entity recognized by the U.S. Secretary of Education. For all College programs requiring accreditation, the College shall take all necessary steps to ensure that the College complies with, and remains in compliance with, all accreditation standards, rules and regulations as may be required from time to time by any accrediting agency.

Reporting Requirements

All matters related to institutional or programmatic accreditation must be reported immediately to a direct supervisor and the Chief Academic Officer. This includes, but is not limited to:

- Scheduled accreditation visits or inspections
- Notices of complaints filed with the accrediting body
- Outcomes of accreditation visits
- Notices of compliance or non-compliance
- Program responses to accreditor actions

All correspondence, including preliminary or final reports, between the program and the accrediting body must also be reported to the Office of the President.

The Chief Academic Officer and Accreditation Liaison Officer will report on accreditation activities to the Student Success and Educational Excellence Committee at least twice annually, in both written and oral formats.

Failure to comply with these reporting requirements will result in disciplinary action in accordance with Regulation 3.9009R (Progressive Discipline).

V. Responsibility for Implementation

President

Approved: Sept 1980

Revised: July 2001

Revised: Feb 2016

Lodged: Feb 2016

Approved: March 2016

Approved: 2/22/2022 – previously named Institutional and Specialized Program Accreditation

Approved: 9/30/2025