

Brookdale Community College College Policy

5.1000 Standards for Granting Degrees and Certificates

I. Title of Policy

Standards for Granting Degrees and Certificates

II. Objective of Policy

To establish curriculum requirements for awarding degrees and certificates and to direct the President to develop appropriate College Regulations to implement this Policy.

III. Authority

Office of the Secretary of Higher Education, N.J.S.A. 18A:68-3, N.J.A.C. 9A:1, and the most recent NJ Presidents' Council: Academic Issues Committee Manual.

IV. Policy Statement

The College is authorized to award degrees of Associate in Arts, Associate in Science, Associate in Applied Science, and Associate in Fine Arts, and to award certificates and degrees to students who have successfully completed the curriculum requirements of approved programs as established by the Board of Trustees.

An Associate degree program shall consist of college courses totaling at least 60 but not more than 66 credit hours. The 66-credit hour maximum may be exceeded when required for licensure or accreditation by a recognized agency or industry association. Multiple degrees will be awarded as per the requirements listed in the Eligibility for Graduation Regulation, 6.1700R.

Requirements for an Associate's degree shall include courses contributing to the student's acquisition of program and institutional learning outcomes, including appropriate levels of general education, in accordance with Regulation 5.0030R which emphasizes student acquisition of forms of expression, fields of knowledge, and methods of inquiry fundamental to intellectual growth and to a mature understanding of the world and of the human condition.

Academic credit certificates shall consist of 30-36 credits, including six credits of general education. Certificates of less than 30 credits must contain the following in their name "Certificate of Achievement".

Degree and certificate programs shall be consistent with the Mission of the College.

The curriculum requirements, as set forth in the most recent College Catalog for the degree and certificate programs offered by Brookdale, are hereby made a part of the regulations implementing this Policy. The College President is authorized to approve course revisions, new courses, course discontinuance and changes to program requirements. The College President is responsible for submission of new academic degree, option and certificate offerings, changes including nomenclature, discontinuance and any other requirements of the statewide Academic Issues Committee of the NJ President's Council of the New Jersey Office of the Secretary of Higher Education, and to the Brookdale Board of Trustees for approval.

V. Responsibility for Implementation

President

Approved: May 1998

Revised: Sept 2010

Approved: Jan 2011

Revised: Feb 2016

Lodged: Feb 2016

Approved: March 2016

Approved: Board of Trustees 2/28/2023