



**Authorization Letter**

**Re: Authorization**

I hereby certify that I, \_\_\_\_\_, am duly authorized to execute and deliver this Authorization. I hereby authorize and designate \_\_\_\_\_, on my behalf, to file a Title VI Complaint Form, or give a statement to the AVP, HR, or designee, pertaining to transportation services at or by Brookdale Community College and/or a third-party transportation service provider, effective \_\_\_\_\_(date).

This Authorization is to be honored for one year from the date of signature.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Witness signature: \_\_\_\_\_

Name\_\_\_\_\_ Address:\_\_\_\_\_ Telephone No.\_\_\_\_\_

**Office Use:** Processed by: \_\_\_\_\_

Date:\_\_\_\_\_