

BROOKDALE COMMUNITY COLLEGE COLLEGE REGULATION

5.0028R Academic Standing

I. Title of Regulation

5.0028R Academic Standing

II. Objective of Regulation

- A. To establish standards for determining whether a student is in Good Academic Standing.
- B. To establish a process for monitoring student academic standing.

III. Authority

Board of Trustees Policy #5.0006

IV. Regulation Statement

Note: For purposes of this regulation, degree credits refer to credits for courses at the 100 level or above, whereas non-degree credits refer to credits at the 0 level.

A. Academic Standing Process

1. Academic Standing will be calculated at the end of every Fall and Spring term.
 - a. Courses in the Fall 15-week semester and Fall 7A, 7B, and 11-week terms will be calculated in the Fall standing.
 - b. Courses in Winterim, the Spring 15-week semester and Spring 7A, 7B, and 11-week terms will be calculated in the Spring standing.

B. Academic Standing Levels

A student is considered to be in **Good Academic Standing** if the following criteria are met:

1. The student must meet the minimum cumulative grade point average (CGPA) outlined in the Academic Standing Table.

ACADEMIC STANDING TABLE

Degree Credits Attempted	CGPA
1-11	—
12-21	1.6
22-31	1.75
32-51	1.9
> 52	2.0

*Table note: “Degree Credits Attempted” includes credits for all courses (100 level or above) from which the student has not officially withdrawn and all transfer credits accepted by Brookdale (only credits earned at Brookdale are calculated in the CGPA).

2. A student must have a minimum CGPA of 2.0 to be eligible for graduation.

C. Warning Notices

1. Students who have attempted fewer than 12 credits and whose CGPA falls below 2.0 will receive an Academic Warning (only credits earned at Brookdale are computed in the CGPA). At this stage, the student will be notified of their status and encouraged to seek academic advising to avoid further action.
2. Students who have attempted 12 or more credits, are currently in Good Academic Standing, and whose CGPA falls below 2.0 but not below the threshold indicated in the Academic Standing Table will also receive a warning. At this stage, the student will be notified that their Good Academic Standing may be in jeopardy and encouraged to seek resources.

D. Academic Probation

Students with a CGPA below the denoted threshold for Good Academic Standing will be placed on Academic Probation. Students on Academic Probation must meet with an advisor for registration purposes for the upcoming semester. Their registration will be restricted to 14 credits or (4) courses; the advisor’s signature is required.

The Academic Probation period ends if the student achieves Good Academic Standing at the end of the first semester of Academic Probation. If the student does not achieve Good Academic Standing by the end of the first semester of Academic Probation, they will continue for a second semester of Academic Probation.

If, at the end of the second semester of Academic Probation, the student still does not achieve Good Academic Standing, the student may continue for additional semesters of Academic Probation under the Performance Improving status if they fall into one of the following categories:

1. The student has fewer than 32 degree credits completed and, in the current semester of probation, completes 100% of credits attempted successfully and earns at least a 2.0 Semester Grade Point Average (SGPA) for degree credits attempted.
2. The student has completed at least 32 degree credits and, in the current semester of probation, completes 100% of credits attempted successfully and earns at least a 2.3 Semester Grade Point Average (SGPA) for degree credits attempted.

E. Academic Suspension

A student will be placed on Academic Suspension if:

1. After the initial two consecutive semesters of probation, they fail to achieve the status of Good Academic Standing as outlined in the above table or be eligible for the Performance Improving status.
2. Currently on the Performance Improving status, they fail to achieve the required SGPA to maintain said status.

Conditions of Academic Suspension:

1. At the end of the Fall term, students with an Academic Suspension status will not be dropped from any pre-registered Spring term courses; however, they will not be authorized to add any additional courses to their schedule. Moreover, if students have yet to register for the Spring term, they will not be allowed to do so.
2. At the end of the Spring term, students with an Academic Suspension status will not be eligible for enrollment for the following Fall term. Any pre-registered Fall term classes will be dropped prior to the term.

The duration of the Academic Suspension is one entire semester, Fall or Spring, including intervening sessions (e.g., Winter or Summer terms).

Once the Academic Suspension period has expired, students may return to the College under the conditions specified in *G. Reinstatement after Suspension*.

F. Appeals Process for Academic Suspension

A student placed on Academic Suspension may appeal the suspension, based on extraordinary circumstances, by submitting a formal appeal template provided by the College. The student must follow the procedure below:

Students appealing must attend a mandatory meeting with their advisor to submit a completed academic appeal letter and supporting documentation.

Academic Suspension Appeal Conditions:

1. Students will not be eligible to appeal an Academic Suspension status between the Fall and Spring terms.
2. Students may only appeal an Academic Suspension status at the end of the Spring term. The Student Affairs Office will notify them of their status, appeal eligibility, and deadlines via Brookdale email and postal mail.
3. Students who are not eligible to appeal, do not appeal by the appeal deadline, or whose appeal is denied will no longer be eligible to enroll/remain in Fall term courses.

G. Reinstatement after Suspension

A student reinstated after Academic Suspension must meet with an advisor to plan the upcoming semester to achieve Good Academic Standing; the advisor's signature is required for registration. Upon reinstatement, the student will be placed on Conditional Reinstatement status and will have one semester to achieve Good Academic Standing status, with the exceptions noted below.

1. Students who do not achieve Good Academic Standing status in the semester following reinstatement will remain on Conditional Reinstatement status if:
 - a. The student has fewer than 32 degree credits completed and, in the current semester of probation, completes 100% of credits attempted successfully and earns at least a 2.0 Semester Grade Point Average (SGPA) for degree credits attempted.
 - b. The student has completed at least 32 degree credits and, in the current semester of probation, completes 100% of credits attempted successfully and earns at least a 2.3 Semester Grade Point Average (SGPA) for degree credits attempted.

H. Academic Dismissal

A student who has returned after Academic Suspension must meet the conditions outlined in *G. Reinstatement after Suspension*. If these conditions are unmet, the student will be placed on Academic Dismissal status for one year. Following the minimum period for Academic Dismissal, the student may submit a written request for reinstatement to the Vice President, Student Affairs.

If the student does not return for three or more years, the student may apply for Academic Amnesty (College Regulation 5.0015R).

V. Responsibility for Implementation

Vice President Student Affairs

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