



Office of Financial Aid

Steps to Follow

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732-224-2020
faoffice@brookdalecc.edu
<https://www.brookdalecc.edu>

Completing your 2021-2022 Free Application for Federal Student Aid (FAFSA) is easy! The FAFSA will determine how much you qualify for in federal and state grants/scholarships, loans, and work study. You must file a new FAFSA each year! If you are not eligible to complete the FAFSA, you can apply for State financial aid by completing their Alternative FAFSA.

- ✓ **Create a Federal Student Aid ID:** <https://fsaid.ed.gov/npas/index.htm> The FSA ID is your electronic signature and allows you to access US Department of Education websites. **Students and Parents of dependent students must each apply for their own FSA ID!** If you do not use your FSA ID to sign the FAFSA, your results will be delayed. **An unsigned FAFSA will result in a rejected FAFSA!**
- ✓ **Complete your FAFSA online:** <https://studentaid.gov/h/apply-for-aid/fafsa>. [File your 2021-2022 FAFSA](#) starting October 1st, 2020 using your 2019 Federal Income Tax Information.
- ✓ **IMPORTANT: When you complete your FAFSA, use the IRS Data Retrieval Tool process! Click on LINK TO IRS.** Using the IRS Data Retrieval Tool process will eliminate the need to submit IRS Tax Returns to the school, if selected for federal verification.
- ✓ **NJ Grants & Scholarships:** <https://njfams.hesaa.org> If you are a NJ resident and list a NJ college, your FAFSA will be sent to our state agency, HESAA. HESAA will contact you through your email and will direct you to your student portal, NJFAMS.

IMPORTANT: NJ Grant deadlines have changed! New 2021-2022 applicant deadline is September 15, 2021. Students who received TAG in 2020-2021 deadline is April 15, 2021!

- NJ Dreamers (Non-citizens who are NOT eligible to complete the FAFSA) can complete the NJ Alternative Application to be considered for NJ State aid only. They must have attended a NJ high school for 3 years and graduated from a NJ high school. Males must register with Selective Service at the post office. All student must sign an affidavit.
<https://www.hesaa.org/Pages/NJAlternativeApplication.aspx>
- ✓ **Update your College Choice:** <https://studentaid.gov/h/apply-for-aid/fafsa> If you completed your FAFSA but did not include Brookdale, make a correction to your FAFSA and add our **Federal School Code (008404)**. You must use your FSA ID to access your [FAFSA](#).

*****Helpful Hints*****

- The FAFSA is easy to complete. For questions call 1-800-4-FEDAID for assistance.
- Complete your FAFSA on-line as soon as possible keeping in mind tuition payment due dates. The academic year 2021-2022 is September 2021 - August 2022. Fall 2021 bills are due the first week in August and Spring 2022 bills are due the first week in January. Winterim and Summer bills are due at the time of registration.
- You are not finished filing your FAFSA until you click on "Submit".
- Print the Confirmation Page for your records!
- If you did not file a Federal Income Tax Return and are required to as stated in IRS Publication 17, your financial aid file will be incomplete until you file your taxes and make a correction to your FAFSA.

STEPS TO FOLLOW FOR 2021 – 2022

1. _____ File a Brookdale [Admissions Application](#) . Be sure to include your SS#.
2. _____ Complete the 2021-2022 FAFSA on-line at <https://studentaid.gov/h/apply-for-aid/fafsa>
3. _____ Submit all requested verification documents requested by Brookdale or NJFAMS.
4. _____ Check your NJ Grant eligibility at <https://njfams.hesaa.org>
5. _____ Check your financial aid status at <http://www.brookdaleecc.edu>, click on **My Brookdale, WebAdvisor self-service** where you will find links to check your status; **My Financial Aid** and **My Student Account**. If you need your login information click on **My Brookdale** and **Net ID (gold lock)**
6. _____ Request a Federal Direct Student Loan, go to **WebAdvisor self-service, My Financial Aid**, click the drop down, **Request New Loan FALL 21/ SPRING 22** and submit.
7. _____ Complete On-line Entrance Counseling and a Master Promissory Note if you are a first time borrower at Brookdale at <https://www.studentaid.gov>.
8. _____ Pay your bill <http://www.brookdaleecc.edu/ways-to-pay/> by the deadline.
(Mid-summer for Fall 2021, 1st week in January for Spring 2022)

COMMUNICATION YOU MAY RECEIVE

- **Student Aid Report- (SAR):** You will receive this by email, unless you did not report an e-mail address on your FAFSA, then you will receive a SAR by regular mail. The SAR is the report of your FAFSA. It indicates whether or not you are eligible for a Federal Pell Grant and a Federal Direct Loan. It reports your Expected Family Contribution (EFC). The EFC is used to determine your eligibility for grants, loans, and work study.
- **EMAILS FROM NJ HESAA:** Important emails will come to you from HESAA with notification of eligibility request for additional information, and how to access their student portal, NJFAMS. You will need access NJFAMS to check your status for TAG, EOF, and/or CCOG.
- **Important Email Notifications:** You will receive emails from the Financial Aid Office to review your checklist on **WebAdvisor Self-Service, My Financial Aid**, for missing documents and to check **My Awards** for your fulltime eligibility for grants, loans, and work study.

IMPORTANT RESOURCES

One Stop Call Center- basic questions for Student Services	732-224-2020	https://www.brookdaleecc.edu/onestop/
Financial Aid Office	732-224-2361	https://www.brookdaleecc.edu/financial-aid/
FAFSA on the Web questions	800-433-3243	https://studentaid.gov/h/apply-for-aid/fafsa
Federal Student Aid ID (FSA ID)	800-433-3243	https://fsaid.ed.gov/npas/index.htm
Federal Direct Lending	800-848-0979	https://www.studentaid.gov
Federal Student Aid Information	-----	https://www.studentaid.gov
IRS/Federal Tax Transcripts, Non-Tax filing letter, and/or Wage and Earnings Statement	800-908-9946	https://www.irs.gov
Selective Service System	-----	https://www.sss.gov
NJ Higher Education Student Assistance Authority (HESAA)	800-792-8670	https://njfams.hesaa.org
FREE Scholarship Search	-----	https://www.fastweb.com