

GRANT CONCEPT FORM

Your Name/Title _____

Department/Division _____

Extension _____

E-mail _____

The purpose of a concept paper is to get proposal ideas on paper. The grant concept paper is used to communicate key elements of project design in a brief, concise and clearly stated format to initiate the grant development process and establish support from institutional constituents, project collaborators, and/or funding agency personnel.

Address the following in your concept paper:

Statement of the problem: (*Not why you need the grant, but why the target audience needs the proposed services.*)

Brief description of how you plan to solve the problem:

What are the intended outcomes?

Will the project advance one of the institution's strategic priorities?
If yes, identify the priority:

Yes

No