BROOKDALE COMMUNITY COLLEGE
ADVERTISEMENT FOR REQUEST FOR PROPOSALS (RFPS)

Notice is hereby given that sealed proposals will be received by Brookdale Community College ("College") and opened and read in public in the Finance & Operations Conference Room, which is located in the Brookdale Administrative Center Building, 2nd Floor by Parking Lot #3, 765 Newman Springs Road, Lincroft, New Jersey 07738 on **Tuesday, November 24, 2026, at 11 am (EST):**

RFP 01-27 Summer Camp Management Services

No proposals will be received after the above date and time unless the Contract is re-advertised for RFPs or unless the date and time for RFP opening is changed by duly issued addendum. Proposals received after the RFP Date and Time established by the College will be returned unopened.

One (1) set of Contract Documents may be obtained from the Brookdale Community College Purchasing Department via email purchasing@brookdalecc.edu on or after Tuesday, November 10, 2026.

All RFPs must be submitted in a sealed envelope addressed to the Brookdale Community College, clearly marked on the outside with the name and address of the vendor and the name and number of the RFP. A copy of the RFP should be emailed to purchasing@brookdalecc.edu on the due date and time.

Any general requests for information regarding this Advertisement for RFPs should be directed to Kim Van Lew, Manager of Purchasing at purchasing@brookdalecc.edu.

No oral or other communications during the RFP process shall bind the College except as shall be contained in a written Addendum which the College may, in its sole discretion, issue in accordance with applicable law.

The College reserves the right to reject any or all RFPs, to the maximum extent of its lawful discretion.

Vendors are required to comply with the requirements of P.L. 1975, C. 127, N.J.S.A.10:5-31 et. seq. and N.J.A.C. 17:27.

Vendors are also required to comply with N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L.

2016, c.43 - Statement of Ownership Requirement) and P.L. 2004, c. 57 (Business Registration provisions of N.J.S.A. 52:32-44).

The above listing of relevant statutes and regulations is informational only and not intended to be all-inclusive. Vendors are required to comply with all applicable laws and regulations. The College assumes no responsibility whatsoever in connection with any defects arising out of the issuance of the Contract Documents or the receipt or failure to receive Proposals, including those which may arise from delay for any reason in obtaining or submitting the Contract Documents, including but not limited to traffic delay, messengering, mis-labeling, mis-directions from any source, mis-delivery or otherwise.

Notice: Vendors are advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, C.271, S.3) if the Vendor receives contracts in excess of $50,000 from public entities in a calendar year. It is the Vendors' responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at www.elec.state.nj.us.

Brookdale Community College is an Equal Opportunity Affirmative Action Institution.

Kim Van Lew
Manager, Purchasing