



ALERT!

Passwords Expire

Tuesday, February 25, 2025

For uninterrupted access to your Brookdale Email, Office 365, Canvas, Brookdale Experience, Self Service, and other Brookdale resources, you **MUST change your password before TUESDAY, FEBRUARY 25, 2025.**

You will have two weeks to change your NetID password. **You may change your NetID password anytime on or after Monday, February 10, 2025, through Monday, February 24, 2025.** If you do not change your password between these dates, **your password will automatically expire and need to be changed on or after TUESDAY, FEBRUARY 25, 2025.**

How to change your NetID Password PRIOR to Tuesday, February 25, 2025

1. Go to the Brookdale website at www.brookdalecc.edu
2. Click the **MyBrookdale > NetID/Password > Change**
3. Follow the onscreen instructions to change your password

How to change your NetID Password AFTER Tuesday, February 25, 2025


On or after February 25, 2025 when selecting any icon from **MyBrookdale**, you will be prompted to change your password. **You must know your current password** to follow the online prompts to change your password. If you do not know your current password, follow the steps below:

1. Go to the Brookdale website at www.brookdalecc.edu
2. Click the **MyBrookdale > NetID/Password > Forgot Password**
3. Follow the onscreen instructions

For additional support, contact the **Help Desk at helpdesk@brookdalecc.edu or call 732-224-2829.**

PASSWORD REQUIREMENTS

- Must be at LEAST 8 characters in length
- CANNOT contain any part of your name
- CANNOT be a password you used in the past
- MUST contain 3 of the 4 following criteria: Uppercase letters Lower-case letters, Numbers, and Special Characters (! @ # \$ % ^ &)

 Remember to update your password on **all of your mobile devices** (cell phone, iPad, tablet, etc.) to continue to connect to the Brookdale Wireless Network and to receive your Brookdale email to your mobile devices. .
<https://www.brookdalecc.edu/oit/support-articles/change-password-mobile/>