

# Brookdale Animators Club Official Constitution

## Article I

### The Brookdale Animators Club

## Article II

As aspiring animators representing the Brookdale Community College, we seek out students who create, improve and spread the appreciation of animation. On a weekly basis, we intend on meeting to learn as a group, share existing knowledge and techniques, and assist in critiques of each other's artwork. The main goal is to become proficient in different mediums of animation and to learn to work on projects as a group to better prepare the members for potentially acquiring jobs for their desired form of animation.

## Article III

Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, political, ethnic, or affiliation. This organization shall not limit any member in the enjoyment of any privilege, advantage or opportunity.

## Article IV

### Executive Board:

#### Section 1:

President

Vice President

Secretary

Treasurer

Students who serve in these leadership positions must be currently enrolled for a minimum of 6 college credits (active, not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog.)

#### Section 2

The decision process for leadership positions proceeds as, the nominees presented their claim as to why they were fit for the position. Chair positions were determined by majority vote between the members of the club.

### Section 3

President - Presides over meetings, acts as spokesperson for the club, calls meetings, and acts as the official for the organization.

Vice president - In the absence of the president, they will cover for special committees

Secretary - Keeps records of the meetings and formal business and Letters.

Treasurer - Keeps financial records, budget, and officers' roster updated.

### Section 4:

An extra position is provided for filling the vacancies of the executive officers \*See membership sheet

### Article V

Meetings are held every Tuesday at 12:00 PM to 1:00 PM. Any meetings with special guests or event will be TBA.

### Article VI

The quorum for meetings will average with 10 members the least.

### Article VII

Questions of the parliamentary procedure shall be decided by the organization and/or forms laid down in *Robert's Rules of Order*, latest edition.

### Article VIII

The Brookdale Animators Club Board recognizes:

All monies of the organization shall be kept in a special account assigned by the ASBCC and the Office of Student Life and Activities. Use of the allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines, Authorized signatures for check disbursement will be kept on this with ASBCC Treasurer and Updated as needed.

### Article IX

The advisor of our organization is Professor Steven Michael Peterson. The advisor should be a regular employee. The duties of the faculty/staff advisor.

Article X

This organization shall abide by all applicable rules and regulation of the college and under the privileges as granted by the ASBCC. The rules and regulations are found in such as the Brookdale Community College Catalog, The Student Handbook, as well as the general regulations of the college as provided by the Board of Trustees, the State of New Jersey, and the Federal Government.

Article XI

This constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a previous regular meeting on the constitutional amendment. Before becoming effective, all amendments must be approved by the Student Life for recognition.