

## Article I

The name of this organization shall be the "Cybersecurity Club."

## Article II

The purpose and aim of the Cybersecurity Club shall be to educate, inform, and engage students on the topic of cybersecurity and privacy through discussions, activities and events.

## Article III Membership:

Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity. Brookdale Community College cannot aid any agency or organization which discriminates on the basis of any of the above. Non-students may be guests of organizations, but have none of the rights and responsibilities of membership. An organization must keep accurate official rosters that are submitted, when requested, to the Office of Student Life. The provision for initiation fees and/or dues is helpful to the organization in identifying those members who are active members.

## Article IV Executive Board:

Section 1 - The officers of the Cybersecurity Club shall be a President, Vice President, Secretary, and Treasurer. Students who serve on the executive board must be currently enrolled for a minimum of six college credits (active, not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

Section 2 - Candidates that receive the majority vote of the club members will fill the position they run for. Elections will be held once every year. Elections will be done fairly and securely via google surveys.

Section 3 - The President shall preside over meetings, set agendas, and represent the club in official capacities. The Vice President shall assist the President and assume the President's duties in their absence. The Secretary shall keep minutes of meetings, maintain club records, and handle correspondence. The Treasurer shall manage the club's finances, collect dues, and prepare a budget.

Section 4 - In the event of vacancies of executive officers, the Cybersecurity Club will hold special elections to fill the vacancies. Whichever candidate receives the majority vote will fill the position.

#### Article V

The Cybersecurity Club shall meet twice a month during the fall and spring semesters or more depending on what the club deems fit.

#### Article VI

The size of the quorum for all regular meetings must be a minimum of ten members.

Article VII Questions of parliamentary procedure shall be decided by the organization and/or forms laid down in Robert's Rules of Order, latest edition.

Article VIII All monies of the organization shall be kept in a special account assigned by the ASBCC and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

Article IX The advisor should be a regular employee of the College. The duties of the faculty/staff advisor will be as defined in the Role of the Brookdale Club & Organization Advisor. The advisor may participate in all activities of the organization. Advisor's roles begin July 1, and conclude June 30, of the following year.

Article X This organization shall abide by all applicable rules and regulations of the College and under the privileges as granted by the ASBCC. The rules and regulations are found in such documents as the Brookdale Community College Catalog, The Student Handbook, as well as the general regulations of the college as provided by the Board of Trustees, the State of New Jersey, and the Federal Government.

Article XI Amendments: The usual amendment procedure is stated as follows: "This constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment. Before becoming effective, all amendments must be approved by the Student Life Board and Director of Student Life & Activities, following procedure for recognition.