

Article I

The name of this organization is the FUN club

Article II The purpose of this club is to establish lasting friendships through volunteering, bring positive change to Brookdale's Freehold campus by being involved as the student voice, provide career-building opportunities, and doing other positive community work.

Article III Membership:

Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity.

Article IV Executive Committee

Section 1- The executive committee of this club shall include a President, Executive Vice-President, Secretary, Vice President of Finance, Secretary, and Vice President of Public Relations. Students who serve in these leadership positions must be currently enrolled for a minimum of six college credits 9 active (not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog.)

Section 2- During the first official meeting of each academic year, active members who wish to hold a position on the executive committee may choose to declare their candidacy for the position they desire. All general active members shall be notified of the candidates for each position. During the second official meeting of the academic year in which quorum has been established, general active members must vote for who they most wish to hold each executive committee position. The candidate with the most votes wins the election for his or her intended position.

Section 3- The duties, authority, and responsibilities of each officer are as follows:

The President must create, organize, and coordinate agendas that are proactive to the club's initiatives. The President must preside over meetings and act as the overall leader of the group by setting a vision that everyone can actively participate in contributing to. The President must act as the official representative of the club.

The Vice President must help create and carry out the agendas set forth by the President. The Vice President must act in the place of the President in his/her absence and may head special committees.

representative of the club.

The Vice President of Finance must keep accurate financial records of the club and prepares the budget each for the fall and spring semesters. The Vice President of Finance must act as the secretary in the absence of the Secretary and must keep track of meeting minutes and member attendance.

The Secretary must keep accurate records of members of the club. The Secretary must also keep records of the meeting minutes, member attendance, and formal communications.

The Vice President of Public Relations must advertise for the club to encourage students to join. The Public Relations Officer must also update students on upcoming events and past events through social networking sites and advertisements created by the Vice President of Public Relations.

(Only members who meet the eligibility requirements as set forth in Article IV, Section 1, are permitted to be an officer of an organization)

Section 4-

In the event that the President resigns or is unable to perform his/her duties, the Vice President will act as President until a Presidential vote is cast. All members who are interested in becoming president must inform the Secretary and prepare a small speech. The Secretary shall alert the members of all presidential candidates that will give a small speech and will invite them to listen to the speeches during a special meeting. The club will vote for its next president in the next meeting.

In the event that the Vice President resigns or is unable to perform his/her duties, then the Vice President of Finance will act as Vice President until the club's members vote for a new Vice President. During the meeting after the vacancy has occurred, each candidate will introduce themselves and in the following meeting, if quorum is established, the members will vote on their choice for Vice President. If the Vice President of Finance, Secretary, or the Vice President of Public Relations is no longer able to fulfill their duties, then the President will announce that the position is available to all of the members of the club. All members who wish to fill the vacancy must notify the President and Vice President prior to the next meeting. In the meeting after the candidates declare their bid for the vacant position

and give their introduction, the members will vote during the next meeting in which quorum is established.

Section 5-

In the event of a tie for any position, candidates who are tied shall give another speech and continue campaigning until the next election which will be held at the next meeting. This process is repeated until there is a clear victor.

Article V There shall be special events each semester and one meeting each week. Special events include volunteer events as well as social activities established or formulated by the executive committee.

Article VI The size of quorum for all regular meetings shall be seven members and the size of quorum for elections shall be a majority of of the club's members.

Article VII Questions of parliamentary procedure shall be decided by the organization and/ or forms laid down in *Robert's Rules of Order*, latest edition.

Article VIII All monies of the organization shall be kept in a special account by the Associated Students of Brookdale Community

College and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

Article IX

The advisor shall be a regular employee of the College. The duties of the faculty/ staff advisor will be as defined in the Role of Brookdale Club & Organization Advisor. The faculty advisor may participate in all activities of the organization. The Office of Student Life and Activities will appoint an advisor each April. Appointments begin July 1, and conclude June 30, of the following year.

Article X

This organization shall abide by all applicable rules and regulations of the college and under the privileges as granted by the Associated Students of Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog, The Student Handbook, as well as the general regulations of the college as provided by the Board of Trustees, by the State of New Jersey, and the Federal Government.

Article XI

Constitution:

Amendments shall only be amended to the constitution by a

2/3 vote of membership, provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed was given to all members at least one week before the meeting of the constitutional amendment. Before becoming effective all amendments must be approved by the Student Life Board and Director of Student Life and Activities following procedure for recognition.