

Recommendation for Student Club and Organization  
Brookdale Community College

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Revised September 21, 2008

**Genshiken Constitution**

Article I      Organization Name = GENSHIKEN

Article II      A gathering place to meet with others who appreciate the art of Anime. Discussions in the club will lead to ideas on how to explore other avenues of anime, such as attending conventions and holding functions on campus.

Article III     Genshiken will not discriminate any Brookdale Community College student regardless of race, color, gender, sexual orientation, or political, ethnic or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity.

Article IV

1. Executive committee will be made up of: Chairperson, Vice Chairperson, Secretary/Treasurer and a Moral leader/P.R person. Students who serve in these leadership positions are currently enrolled for a minimum of six college credits (active-not audit status) and must have an acceptable ration of credits attempted to credits earned (as defined by the college catalog).
2. Each member will be in term for a period of one year. Two delegates will be appointed in the event an officer cannot complete their term.
3. Chairperson will conduct all duties such as calling meetings, representing club, presiding over meetings and act as overall official for organization. The vice chairperson will head special committees and acts in place of the chairperson. The secretary will keep the records of meetings and formal business, letters etc. Minutes will be distributed at each meeting.
4. Chairperson will provide for the filling of vacancies of Executive members. If the chairperson can no longer full fill his or her duties, the vice chairperson will take the roll of chairperson.

- Article V Frequency of meetings will be once a week, at least 3 times per term.
- Article VI A quorum of 50% of members will be present to conduct all important elections and special meetings.
- Article VII Questions of parliamentary procedure shall be decided by the organization and/or forms laid down in Robert's Rules of Order, latest edition.
- Article VIII All monies of the organization shall be kept in a special account assigned by the Associated Students of Brookdale Community College and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Finance Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.
- Article IX The advisor shall be a regular employee of the College. The duties of the faculty /staff advisor will be as defined in the Role of the Brookdale Club & Organization Advisor. The faculty advisor may participate in all activities of the organization. The Office of Student Life and Activities will appoint an advisor each April, Appointments begin July 1, and conclude June 30, of the following year.
- Article X This organization shall abide by all applicable rules and regulations of the college and under the privileges as granted by the Associated Students Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog, the Student Handbook, as well as the general regulations of the Colleges as provided by the Board of Trustees, by the State of New Jersey and the Federal Government.
- Article XI The constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a pervious regular meeting and notice of the proposed amendment was given to all members at least one week in advance.