

# Brookdale Community College

## STEM Student Lectures and Research

- I. The Official name of this club is STEM Student Lectures and Research
  
- II. The Aim of The STEM Student Lectures and Research club is to give students a platform to complete descriptive research into a STEM topic they are passionate about, honing their scientific intuition, presentation/public speaking skills, and research skills. Club members who are interested may be given a public panel organized by the club executive board where they can explain their findings, and its importance. The goal of the STEM student lectures is to foster student learning and curiosity and give them an outlet to express this. Additionally, this will serve to unite STEM students of different disciplines and raise awareness of current scientific problems that will require solutions from a varied team of experts.
  
- III. Full membership is available to Brookdale Community College students regardless of race, color, gender, sexual orientation, or political, ethnic, or religious affiliation. Membership must not restrict any member's rights, privileges, advantages, or opportunities. The club will be open to all students regardless of their major.

#### IV. Leadership

1. The executive board will be made up of 2 or more members including but not limited to the president, vice president, treasurer, secretary, and newsletter. Executive Board members must be currently enrolled in a minimum of six college credits (not audit status) and have an acceptable ratio of credits attempted to credits earned as defined by the college catalog.
2. This organization will have elections at the end of the fall term for the coming academic year. Additional elections can be held, if necessary, throughout the year. Every club member will be entitled to one vote for one member for every position.
3. The president will approve public panels, presentations, and organize additional events for the club with the collective approval of the other members. The Vice president will call special meeting when needed and substitute for the president when needed. The Treasurer will keep financial records and manage the budget. The secretary will keep records of club and private meetings and help organize the club schedule. The optional newsletter position (which will be assumed by the president should it go unelected) will be responsible for researching the latest

STEM news, creating a cover letter for it and print and place copies of it in acceptable spaces. This position may also be responsible for surveying people and collecting data regarding access to campus STEM resources.

4. They STEM Student lectures and research club will always have at least 3 active officers, should this fail to occur an emergency club meet will be held to fill the vacant positions. Some positions may be combined if needed.
- V. *The STEM Student Lectures and research organization will meet at least 5 times a semester.*  
The student executive board will organize all additional meetings.
- VI. The Quorum is most active members along with at least 2 members of the executive board
- VII. Concerns regarding parliamentary will be decided by the organization which will additionally follow the latest edition of Robert's Rules of Order
- VIII. All organization funds must be kept in a special account assigned by the ASBCC and the Office of Student Life & Activities. Use of funds is governed by the ASBCC Finance Committee Guidelines. Authorized check disbursement signatures will be kept on file with the ASBCC Treasurer and updated as necessary
- IX. The advisor must be a regular College employee, with duties defined in the Role of the Brookdale Club & Organization Advisor. Advisors can participate in all organization activities, with their roles beginning on July 1 and ending on June 30 of the following year.
- X. The organization must abide by all applicable College rules and regulations, as found in the Brookdale Community College Catalog, The Student Handbook, and the general regulations provided by the Board of Trustees, the State of New Jersey, and the Federal Government.
- XI. Amendments may be made by two-thirds vote of the membership if the provident amendment was submitted in writing at a prior meeting where the quorum was met. Notice of the proposed amendment must be given to all members at least one week before the meeting. All amendments must be approved by the student life Board and Director of Student Life and Activities, following the recommendation of the procedure, before coming effective