

Students for Global Citizenship

Constitution

Article I NAME

Students for Global Citizenship

Article II PURPOSE AND AIMS

The purpose of the Students for Global Citizenship is to promote awareness and understanding of global issues by unifying and empowering students to take action to improve the lives of others to promote peace and human rights.

- Create educational opportunities (such as speakers, workshops, panels, and action groups) to increase awareness and lead to activism and leadership,
- Provide resources to enable students to be actively involved in community service projects, and
- Collaborate with International Education Center and the Holocaust, Genocide and Human Rights Center and other community organizations.

Article III MEMBERSHIP

Full membership in this organization is available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic, or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage or opportunity.

Article IV EXECUTIVE COMMITTEE

Section 1 The Executive Committee will be composed of at least 4 persons in the positions of Club President, Vice President, Treasurer and Secretary. Students who serve in these leadership positions must be currently enrolled for a minimum of six (6) college credits (active – not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

Section 2 Students in leadership positions are selected by majority of the vote of all active club members. Each member retains their positions for one year.

Section 3 Duties of Executive Committee Officers

President – The President will develop meeting agendas and preside over meetings; act as the club spokesperson and oversee club administrative duties.

Vice President- The Vice President will work closely with the President to ensure administrative duties are completed, and preside over meetings in the absence of the President and will head special committees.

Secretary – The Secretary will keep records of meeting minutes and formal business; write letters and draft club correspondences, and assist in the development of promotional materials.

Treasurer – The Treasurer will keep financial records, maintain membership roster, and prepares budget and administrative proposals for funding.

Section 4 In the event of an Executive Committee vacancy the following procedure will be instituted. In the event of a vacancy of the President, the Vice President will assume the responsibility. In the event of a vacancy of the Vice President, Secretary or Treasurer will assume the responsibilities of Vice President in addition to his or her current duties. Nominations from general membership will be solicited to fill any remaining vacancies and a vote will be cast to fill the vacancy within 4 weeks. The club will ensure that there are at least two officers at any given time.

Article V Club meetings will convene each month during the normal schedule long semesters. Any special meetings will convene in addition to the regularly scheduled meetings.

Article VI A quorum for all meetings will be at least five (5) members, including at least two (2) Executive Committee members.

Article VII The latest edition of *Roberts Rules of Order* will be used to answer questions of parliamentary procedure at club meetings.

Article VIII All monies of the organization shall be kept in a special account assigned by the Associated Students of Brookdale Community College and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Financial Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

- Article IX** The advisor(s) shall be a regular employee of the college. The duties of the faculty/staff advisor will be defined in The Role of the Brookdale Club & Organization Advisor. The faculty or staff advisor may participate in all activities of the organization. The Office of Student Life and Activities will appoint an advisor (s) each April. Appointments begin July 1, and conclude on June 30 the following year.
- Article X** The organization shall abide by all applicable rules and regulations of the college and under the privileges as granted by the Associated Students Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog, the Student Handbook, as well as the general regulations of the College as provided by the Board of Trustees, by the State of New Jersey, and the federal government.
- Article XI** Constitutional amendments may be made by two-thirds vote of the membership providing the amendment was submitted in writing at a previous meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment. Before becoming effective, all amendments must be approved by the Student Life Board and Director of Student Life and Activities following procedure for recognition.