

Article I The Animal Club

Article II The purpose of this club is to get involved with the animal community and its supporters while raising awareness on different issues on all animals – domesticated, farm, wildlife and marine life. Our goal is to make some solid impact on those on and off campus, whether it is to educate the unaware or to provide some sort of outlet for the love many hold for animals.

Article III Membership:

Full membership in this organization shall only be available to students of Brookdale Community College regardless of race, color, gender, sexual orientation, or political, ethnic, or religious affiliation. This organization shall not limit any member in the enjoyment of any right or privilege, advantage, or opportunity. We cannot aid any agency or organization which discriminates on the basis of any of the above or harms animals in the pursuit of personal gain. Non-students may be guests of organizations but have none of the rights and responsibilities of membership. Donations are accepted but are not a requirement to become a member.

Failure to comply with the constitution will result in the expulsion of the club.

Anyone who discriminates on the basis of race, color, gender, sexual orientation, or political, ethnic, or religious affiliation will be removed from the club immediately with no exceptions.

Article IV Executive Community

Section 1- The Executive Community consists of President, Vice President, Secretary, Treasurer, and Public Relations Manager. Students who serve in these leadership positions must be currently enrolled for a minimum of six college credits (active- not audit status) and must have an acceptable ratio of credits attempted to credits earned (as defined by the college catalog).

Section 2- Elections will be held annually at the end of the spring semester. Only active members are permitted to vote for the members of the Executive Committee. Nominations should be made at the meeting prior to the election to give voters time to consider their options. Nominations may be re-opened by majority vote. If there is any suspicion that an election has been tampered with, it will be re-done.

Section 3- A. Officers and Roles

a. President

i. Presides over meetings

ii. Acts as the spokesperson for the group

iii. Calls meetings and acts as the overall official for the organization

b. Vice President

i. Acts in the absence of the President

ii. Helps to aid President with club duties

c. Secretary

i. Keeps records of the meetings and formal business

ii. Writes letters for the organization

d. Treasurer

i. Keeps financial records of the organization

ii. Keeps the officers' roster up to date

iii. Prepares the budget for the organization

e. Public Relations Manager

i. Handles advertising for any activities held by the organization

ii. In charge of all forms of social media

iii. Head of recruiting new members

Section 4- Although there are annual elections, an officer can be re-elected for the following year. An officer can also be voted out if at least two-thirds of the club including the members of the Executive Committee agrees that person is not performing their duties and meeting their responsibilities to the club. Officers do have the option to remove themselves from office as well. Former candidates will be up for elections if need be depending on the circumstance.

Article V Meetings will take place every Tuesday and Thursday at 11:30pm. Any special events and meetings will be announced in advanced for members to work with their schedules to attend them.

Article VI A total of at least 15-20 members is expected per meeting to be able to pass new amendments, vote for new officers, and any other matters of formal business.

Article VII Questions of parliamentary procedure shall be decided by the Animal Club.

Article VIII All monies of the organization shall be kept in a special account assigned by the Associated Students of Brookdale Community College and the Office of Student Life & Activities. Use of allocated funds and earned income are governed by the ASBCC Finance

Committee Guidelines. Authorized signatures for check disbursements will be kept on file with the ASBCC Treasurer and updated as needed.

Article IX The advisor shall be a regular employee of the College. The duties of the faculty/staff advisor will be as defined in the Role of the Brookdale Club & Organization Advisor. The faculty advisor may participate in all activities of the organization. The Office of Student Life and Activities will appoint an advisor each April. Appointments begin July 1, and conclude June 30, of the following year.

Article X This organization shall abide by all applicable rules and regulations of the college and under the privileges as granted by the Associated Student Brookdale Community College. The rules and regulations are found in such documents as the Brookdale Community College Catalog. The Student Handbook, as well as the general regulations of the college as provided by the Board of Trustees, by the State of New Jersey, and the Federal Government.

Article XI This constitution may be amended by a two-thirds vote of the membership, provided the amendment was submitted in writing at a previous regular meeting, and notice of the proposed amendment was given to all members at least one week before the meeting on the constitutional amendment.

Before becoming effective, all amendments must be approved by the Student Life Board and Director of Student Life and Activities following procedure of recognition.