



New Jersey Department of Education

Phone: 609-777-1050

Email: [adulted\\_info@doe.state.nj.us](mailto:adulted_info@doe.state.nj.us)

Website: [www.state.nj.us/education/students/adulted](http://www.state.nj.us/education/students/adulted)

## Thirty College Credit Application For a State-Issued High School Diploma

**Instructions:** The New Jersey Department of Education requires the following information to apply for a State-Issued High School Diploma through the Thirty College Credit Route Program at no charge. Only New Jersey residents over the age of 16 may apply. Please submit application and all related documents to: Mr. Larry Breeden, NJDOE, Office of Adult Education, PO Box 500, Trenton, New Jersey 08625-0500, Phone Number: 609-777-1050, Fax Number: 609-984-0573, Email Address: [adulted\\_info@doe.state.nj.us](mailto:adulted_info@doe.state.nj.us).

### PLEASE PRINT CLEARLY

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Current Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_

Phone Number \_\_\_\_\_

Alternate Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

### SIGNATURE

In order to apply for New Jersey State-Issued High School Diploma I must be a New Jersey resident over 16 years of age and should submit this application by mail, fax, or email to the attention of the Office of Adult Education (see Instructions above for contact information).

#### PLEASE NOTE:

All official college transcript(s) must be mailed directly from the college/university to the Department of Education's mailing address listed above. Official college transcripts or copies will not be accepted from the applicant.

If you are 16 or 17 years old please submit a *Certificate of Consent* form that verifies your age and withdrawal from school with a parent/guardian signature. To download form, visit [www.state.nj.us/education/students/adulted](http://www.state.nj.us/education/students/adulted).

Please review page 2 of this application to see the specific 30 college credit course requirements needed to apply for the State-Issued High School Diploma.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

(Original written signature only. No typed or electronic signatures accepted.)

**New Jersey State Department of Education  
New Jersey Administrative Code 6:20-1.4  
Adopted September 2013  
Certification for a State-Issued High School Diploma  
Through the Thirty-College Credit Route Program**

**6:20-1.4 Certification for a State-Issued High School Diploma**

2. Requests for the evaluation of college coursework shall be done in the form of a written request signed by the person making the request, and by submitting an official transcript from each academic institution from which coursework is to be evaluated. A person who qualifies will have 30 general education credits leading to a degree at an accredited institution of higher education. Persons meeting these requirements will receive a State-Issued High School Diploma and Diploma Verification Letter.
  - i. Included in the 30 general education credits must be a minimum of three credits in each:

English language arts; mathematics; science; social studies; and,  
six total credits in any of the following: visual and performing arts;  
comprehensive health and physical education; world language;  
technology and 21st century life and careers.
  - ii. Remedial college courses shall not count toward the requirement.
  - iii. The minimum average grade for the 30 credits shall be a C or 2.0.
3. Persons seeking to qualify for a state-issued high school diploma as outlined in this section shall be at least 16 years of age and out of school. Exceptions to the age requirement may be made by the Commissioner for persons under 16 years of age who have otherwise met all State high school graduation requirements. Such determination will be made on a case by case considering extraordinary academic or personal achievement.