**Brookdale Community College**

**Testing Services**

Permission Slip to take a TEST in the Testing Center on the 1st Floor of the Bankier Library

Valid through\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Indicate dates of test availability)

STUDENT’S NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COURSE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_SECTION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEST\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_VER/FORM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

INSTRUCTOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMMENTS/SPECIAL INSTRUCTIONS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CALCULATOR □ YES □ NO

* NO ANCILLARY MATERIALS ALLOWED
* OPEN BOOKS
* OPEN NOTES
* OTHER

**STUDENT:** SEE OTHER SIDE FOR TESTING CENTER POLICIES AND HOURS

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To be completed by the Testing Center staff

Date Taken\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Technician’s initials\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hours**

*Please note that our hours may change during breaks and summer. Please check our website at https://www.brookdalecc.edu/testing-services/*

*for up-to-date hours*

 Tests Tests

 Administered Collected

**Mon and Thursday 8:30 am – 7:00 pm 8:45 pm**

**Tues. Wed. and Fri. 8:30 am – 3:00 pm 4:45 pm**

**Saturday 10:00 am – 1:00 am 2:45 pm**

**Students should allow enough time to complete their tests (including time possibly waiting on line during heavy volume times.)**

Policies

* A Brookdale photo ID **must** be presented
* All personal items, including turned off cell phones and any other electronic items must be locked in the Testing Center lockers (locks will be provided.)
* Baseball-type caps cannot be worn in the Testing Center.
* The Testing Center strictly adheres to the Academic Standards of the College and will report all violations.
* Students are monitored at all times.

For more information call: 732-224-2584 or visit our website at: https://www.brookdalecc.edu/testing-services/

Rev. January 2018