

Pillar College

And

Brookdale Community College

Guaranteed Admissions Transfer Agreement

In the interest of providing educational opportunities to students and to foster completion of baccalaureate degrees, Pillar College and Brookdale Community College enter into this guaranteed admissions transfer agreement. The agreement provides a pathway so that students completing eligible Associate of Arts degrees at Brookdale can transfer with full junior standing into Pillar College.

Degree Programs

Students graduating from Brookdale with the Associate of Arts degree are eligible to transfer into the respective Baccalaureate programs Pillar College as outlined below:

Brookdale Community College Program	Pillar College Program
A.A. Business Administration	B.A. Business Administration & Management
A.A. Social Science, Psychology Option	B.S. Psychology & Counseling

As a supplement to this transfer agreement Brookdale and Pillar College both commit to establishing course transfer recommendations to ensure correct alignment of program requirements including prerequisites as outlined in the attached articulation tables. Graduates of other Brookdale programs will have their transcripts evaluated on a course-by-course basis. Brookdale graduates with the A.A. or A.S. degree will have satisfied all lower division Pillar College core curricular requirements, described in this agreement as the “core-to-core waiver.”

Eligibility

Eligibility for the Guaranteed Admissions Transfer Agreement requires the following:

1. The student must graduate from Brookdale with the appropriate Associate degree.
2. The student must have earned a minimum cumulative grade point average of 2.0.
3. A minimum grade of "C" is required for each course to receive transfer credit.

Obligations of Brookdale Community College

1. Publicize this Guaranteed Admissions Transfer Agreement to current and prospective students via both print and electronic communication resources.
2. Assure that Pillar College promotional materials are available to students.
3. Communicate annually with Pillar College officials regarding any curricular changes that have impact on this transfer agreement.
4. Provide recruitment opportunities for Pillar College such as invitations to college transfer fairs, individual recruitment visits, and promotional literature displays.
5. Assign responsibility to the Director of Transfer Resources/Articulation to oversee the Transfer Agreement and ensure continued effectiveness of the Agreement.
6. Provide a website link to Pillar College on the Brookdale transfer website.

Obligations of Pillar College

1. Waive the admissions application fee for Brookdale students who fulfill the *Obligations of Eligible Students* described below.
2. Work collaboratively with Brookdale to ensure proper curricular alignment of degree requirements.
3. Admit eligible Brookdale graduates into Pillar College with full junior standing.

4. Notify Brookdale officials annually of any curricular changes that would impact this Transfer Agreement.
5. Provide Brookdale with aggregate data on retention and graduation rates for students who have transferred under this Guaranteed Admissions Transfer Agreement.

Obligations of Eligible Students

1. Submit all documentation required for admission by Pillar College including: a letter stating intent to transfer, official transcripts from all colleges attended, high school transcripts, two letters of recommendation, the required personal statement and other documents or health records as required by the Pillar College.
2. Submit the Pillar College application for admission with all required documentation in a timely fashion.
3. Submission of required documentations does not obligate the student to accept admission to Pillar College however the student must notify Pillar College Office of Admissions if he/she wishes to terminate participation in the Guaranteed Transfer Admissions Agreement.

Program Review

The Guaranteed Admissions Transfer Agreement shall be subject to review and modification every three years by officials at both Pillar College and Brookdale. The respective institutions will notify one another of curricular changes that impact the Agreement. Either institution may terminate the Agreement by written notice at least one (1) year in advance of the effective date of termination. This Agreement will be renewed automatically until superseded by a new Agreement or formally terminated.